

SER-Jobs for Progress National, Inc.
100 East Royal Lane, Suite 130
Irving, Texas 75039

Request for Quote (RFQ)
for
Internet Services

Issue Date:

May 8, 2017

Response Deadline:

May 25, 2017

RFQ Point of Contact (POC):

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Founded by the American GI Forum and the League of United Latin American Citizens, SER and SER - Jobs for Progress are Registered Service Marks of SER-Jobs for Progress National, Inc., a Texas non-profit corporation under Section 501(c)3 of the Internal Revenue Code. EOECF

Section 1 - General Information

SER-Jobs for Progress National, Inc. (SER) is presently seeking quotes from vendors to secure INTERNET SERVICES for SER's Administrative office in Irving, TX. The selected vendor(s) is also expected to assist SER-National IT Management with long-term planning to keep systems current and functional in the most cost-effective manner possible.

Vendors providing Internet services may submit quotes.

Internet Service Provider:

- Provide minimum bandwidth of 100MB
- Guarantee up time of 99%
- Block of 10 Static Public IP Addresses
- Capability of accommodating IP office phone system, keeping existing phone numbers
- Include within quote for the following:
 - o Internet Service Provider Monthly Cost
 - o Anticipated setup services that may be required
 - o Time frame from start to finish for completion of installation

Any contract awarded as a result of this RFQ is contingent upon available Federal funding at currently existing levels. SER may unilaterally terminate a contract in the event that funding from Federal, State, or other resources becomes no longer available. If funding is limited in any way, this contract is subject to renegotiation under the new funding limitations and conditions. Such action is effective upon receipt of written notification from SER.

SER-Jobs for Progress National, Inc., is a private, 501(c)3 nonprofit corporation, which receives and administers Federal funds to provide employment, training, and support services to eligible economically disadvantaged individuals and dislocated workers.

SER is a national network of employment and training organizations that ga6BT 45 0 0 45 0 0 Tm /TT3

distributed in 19 states, Puerto Rico and the District of Columbia. SER is governed by a 21-member Board of Directors composed of representatives of business, industry, and community-based organizations. The primary responsibility of

The purpose of this RFQ is to ensure maximum, open, and free competition in the solicitation of and procurement of the goods and services described above. This RFQ is not to be considered as a purchase agreement or contract or as a commitment of any kind; nor does it obligate SER to award any contract or pay for costs incurred prior to the execution of a contract unless such costs are specifically authorized in writing by SER.

The quote selection process includes the evaluation, rating, and ranking of the proposals by SER staff. All respondents to this RFQ shall be notified of their status by mail.

In the selection and award of goods or services procured under this RFQ, SER shall ensure:

Awards shall be made only to responsible respondents who have demonstrated ability to perform based upon delivering comparable or related services;

Staff and organization qualifications, including a satisfactory record of past performance and experience;

All proposals considered are received on time and are responsive to the specifications of the RFQ; and

Positive efforts are made to utilize Historically

A copy of your current HUB certification, if applicable.
Suspension/Debarment Certification (Attachment "B")
Drug-Free Workplace Certification (Attachment "C")
Certification of Bidder (Attachment "D")
Liability coverage of firm (submit proof of insurance).
Certificate regarding conflict of interest (attachment "E")
Proof of Bonding/Certification of Insurance

A _____ is defined by the Texas Government Code §2161.001 as an entity with its principal place of business in this state that is:

- (A) a corporation formed for the purpose of making a profit in which 51 percent or more of all classes of the shares of stock or other equitable securities are owned by one or more economically disadvantaged persons who have a proportionate interest and actively participate in the corporation's control, operation, and management;
- (B) a sole proprietorship created for the purpose of making a profit that is completely owned, operated, and controlled by an economically disadvantaged person;
- (C) a partnership formed for the purpose of making a profit in which 51 percent or more of the assets and interest in the partnership are owned by one or more economically disadvantaged persons who have a proportionate interest and actively participate in the partnership's control, operation, and management;
- (D) a joint venture in which each entity in the venture is a historically underutilized business, as determined under another paragraph of this subdivision; or
- (E) a supplier contract between a historically underutilized business as determined under another paragraph of this subdivision and a prime contractor under which the historically underutilized business is directly involved in the manufacture or distribution of the goods or otherwise warehouses and ships the goods.

An "Economically disadvantaged person" means a person who:

- (A) is economically disadvantaged because of the person's identification as a member of a certain group, including:
 - (i) Black Americans;
 - (ii) Hispanic Americans;
 - (iii) Women;
 - (iv) Asian Pacific Americans;
 - (v) Native Americans; and
 - (vi) Veterans as defined by 38 U.S.C. Section 101(2) who have suffered at least a 20 percent service-connected disability as defined by 38 U.S.C. Section 101(16); and
- (B) has suffered the effects of discriminatory practices or other similar insidious circumstances over which the person has no control.

Five points will be awarded to the responsive proposals providing current documentation of certification from the Texas Comptroller of PublicAccounts.

Quotes must be typed and submitted on 8 1/2" x 11" paper in accordance with the instructions in this request. Proposal will have at least 1" margins and use a commonly used font no smaller than 10 points. Fancy or bulky binding, colored displays, and promotional

SER-Jobs for Progress National, Inc.
RFQ Dated Issued, May 1, 2017; Internet Services

Legal Name of Organization: _____

Authorized Signer: _____

This Certification is required by regulations implementing Executive Order 12549, Debarment and Suspension, 20 CFR Part 98. The regulations were

A. The grantee certifies that it will or will continue to provide a drug-free workplaceby:

1. Publishing a statement

7. Making good faith effort

The individual signing certifies that he/she is authorized to contract on behalf of the Respondent.

The individual signing certifies that the Respondent is not involved in any agreement to pay money or other consideration for the execution of this agreement, other than to an employee of the Respondent.

The individual signing certifies that the prices in this proposal have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition.

The individual signing certifies that the prices quoted in this proposal have not been knowingly disclosed by the Respondent prior to an award to any other Respondent or potential Respondent.

The individual signing certifies that there has

By signature of this Certificate, Respondent covenants and affirms that:

No manager, employee or paid consultant of the Respondent is a member of the Policy Board, the President, or an employee of SER;

No manager or paid consultant of the Respondent is married to a member of the Policy Board, the President, or an employee of SER;

No member of the Policy Board, the President or an employee of SER owns or controls more than a 10 percent share in the Respondent's organization;

No spouse of a member of the Policy Board, President, or employee of SER receives compensation from Respondent for lobbying activities as defined in Chapter 305 of the Texas Government Code;

Respondent has disclosed within the proposal response any interest, fact or circumstance, which does or may present a potential. conflict of interest;

Should Respondent

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